



# Artist Support Grant

## Application Form 2024-2025

**Deadline: 5 PM on October 11, 2024**

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Submit application to the Arts Council of Moore County, **NOT** to the North Carolina Arts Council.  
This PDF application is fillable. Do **NOT** reformat. Fields with "\*" are required.

### I. Applicant Information

Name\* \_\_\_\_\_

Mailing Address\* \_\_\_\_\_

City\* \_\_\_\_\_ State North Carolina Zip Code\* \_\_\_\_\_

County\* \_\_\_\_\_ Date your residency began in this county\* \_\_\_\_\_

Phone Number\* \_\_\_\_\_ E-mail\* \_\_\_\_\_

Website \_\_\_\_\_

Your Race\* \_\_\_\_\_ Your Artistic Medium\* \_\_\_\_\_

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### II. Certification

By signing below, I certify the following:

- I am not a student currently enrolled in an associate's, undergraduate or graduate program.\*
- The information contained in this report, including all attachments and supporting materials, is true and correct to the best of my knowledge.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

*\*Applicants pursuing graduate degrees in subjects other than their art form may be eligible if they meet the other eligibility criteria. Exceptions must be confirmed with the granting agency.*

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### III. Project Narrative *(Attach separately; 2-page limit; single or double spaced)*

Your Project Narrative should explain your proposed project and how it will have an impact on your career as an artist. Include your artist statement and project description:

- *Describe your project and how you want to use the funds.*
- *Explain what this project will enable you to do that you are unable to do now.*
- *Summarize how this project will advance your career or development as an artist.*

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IV. Grant Amount Requested\* \$\_\_\_\_\_ (\$500 minimum / \$3,000 maximum)

## V. Proposed Project Period

Start Date\* \_\_\_\_\_ End Date\* \_\_\_\_\_

*Project must take place between Jan. 1 – Dec. 31, 2025, with grant funds fully spent by June 30, 2025.*

## VI. Project Budget

### Expenses:

Provide your project expenses, describing what will be paid for with your grant award and what will be paid for with other funding\*\*. Grant expenses must be cash, but may also include in-kind costs.

Expense Description	Total	=	Grant	+	Match**
	\$	=	\$	+	\$
	\$	=	\$	+	\$
	\$	=	\$	+	\$
	\$	=	\$	+	\$
	\$	=	\$	+	\$
	\$	=	\$	+	\$
	\$	=	\$	+	\$
	\$	=	\$	+	\$
	\$	=	\$	+	\$
	\$	=	\$	+	\$
	\$	=	\$	+	\$
<b>Total Expenses</b>	\$	=	\$	+	\$

### Income:

Provide any project income including personal funds, additional grant funds, or other sources that contribute towards your total cost amount. List different sources separately. The **Total Income** amount should equal the **Total Expenses** amount listed above. Identify in-kind support, as appropriate.

Income Description	Total
Artists Support Grant (ASG) amount requested*	\$
	\$
	\$
	\$
	\$
	\$
<b>Total Income</b>	\$

If you need more space, use the ASG Budget Sheet available for [download here](#).

**\*\*This is not a matching grant, but if your project costs exceed your grant request amount, you must show the needed additional funds in the "Match" column of the Expense table.**

**NOTE:** An itemized budget, itemized store receipts, and copies of cancelled checks or credit card receipts are required when submitting your Final Report, so be sure to keep all payment records.

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## VII. Art Samples

The art samples are the most important part of your application and make up 50% of your total score. They are also the first thing the panel reviews. So, submit your best work.

Applicant must provide art samples (see below for sample guidelines per discipline) emailed to [chris@mooreart.org](mailto:chris@mooreart.org). Hard copies will not be accepted. Art samples must be of applicant's work only, represent the discipline for which you are requesting funds, and created within the past three years. Applicant must attach an inventory list with the following descriptions for the applicable discipline:

- **DANCE & PERFORMING ARTS:** Please submit up to 2 recorded performances. Videos\* may not exceed a total time of 10 minutes. A short description may also be submitted (Word or PDF only) to include title of piece(s), date & location of performance(s), names & roles of key people (director, choreographer, lead performers/actors, etc.).
- **MUSIC:** Please submit up to 2 recorded performances, live or studio. Audio or video\* may not exceed a total time of 10 minutes. A short description may also be included (Word or PDF only) to include title of piece(s), date & location of performance(s), names & roles of key people (composer/songwriter, musicians, etc.). Composers & songwriters should also submit scores, lyrics, and/or lead sheets, as appropriate (Word or PDF only).
- **WRITING:** Fiction, creative nonfiction, and playwrights may submit up to 2 writing samples (Word or PDF only) with a maximum of 12 pages each. Poets may submit 5 to 7 poems (Word or PDF only). Playwrights may also submit documentation of a recorded performance or staged reading of their plays, with clips not to exceed 10 minutes.
- **VISUAL ART & CRAFT:** Please submit 8 to 15 images of your art (Formats accepted: PNG, JPG, JPEG, TIF; max. of 2 MB each), along with an inventory list (Word or PDF only) listing each piece's dimension, medium, & date of completion. Do not put photos of your art on the inventory list. Time-based work documented by video\* not to exceed 5 minutes.
- **FILM:** Please submit up to 2 video clips\* of completed films, with the total of all film clips not to exceed 10 minutes. A short description may also be submitted (Word or PDF only) to include title, date, location, names & roles of key people (director, choreographer, lead performers/actors, etc.).

**\*For ALL Video/Audio samples:** Please submit all video and audio work samples as an online web link (YouTube, Vimeo, etc.) sent to [chris@mooreart.org](mailto:chris@mooreart.org), along with your name and county of residence. Although not required, indicate if your art sample is professionally mastered.

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## VIII. GRANT DEADLINE: 5:00 PM on Friday, October 11, 2024

This is NOT a postmark deadline. Your application and all support materials must be in the Arts Council's office by the deadline in order to be considered for funding. An application without all required attachments is incomplete and will not be presented to the panel.

## IX. Application Checklist

Use this checklist to confirm you have submitted the required items for a complete application.

**Required Items** – Applications missing these items will not be funded.

- ☐ **Complete Application** – Pages 1 & 2 – PDF or hard copy only.
- ☐ **Art Samples & Art Inventory List** – Details on Page 3.
- ☐ **Narrative** – 2-page limit – PDF, Word, or hard copy only.
- ☐ **Artist Résumé** – Attach an artist résumé that includes education, employment, public presentations of your work, publications, commissions, honors, grant/fellowship awards, and relevant experience. (4 pages maximum) – PDF, Word, or hard copy only.
- ☐ **Budget Support** – Provide support information for your budget, i.e., cost of materials, price quotes, invoices, etc. – PDF, Word, or hard copy only.

**Optional Items:**

- ☐ **Support Materials** – Attach copies of reviews, programs, catalogs, and other support materials relevant to the project – PDF, Word, or hard copies only.
- ☐ **Artist Statement** – Attach an artist statement that describes your work and the key ideas, goals, or cultural practices that drive you to create. (1 typed page)
- ☐ **Letters of Recommendation** – Attach up to 2 letters of recommendation from people who can speak specifically & enthusiastically about your abilities as an artist – PDF, Word, or hard copy only.

If you need help with your application, please contact your local arts council. They may be able to help you with access to a computer, photocopier, printer, scanner, etc. They can also assist you in writing your narrative. If you have any questions at all, please contact Chris Dunn at the Arts Council of Moore County at 910-692-2787 or [chris@mooreart.org](mailto:chris@mooreart.org). Plan ahead; Do not wait until the week of the deadline to ask for help.

## X. Submit Your Application

Once your application is complete, submit it to the Arts Council of Moore County via one of the following ways:

1. **Email:** [chris@mooreart.org](mailto:chris@mooreart.org)
2. **Mail:** Arts Council of Moore County, P.O. Box 405, Southern Pines, NC 28388
3. **Hand Delivery:** Arts Council of Moore County's office at Campbell House, 482 E. Connecticut Ave., Southern Pines, NC. (Submit art samples per instructions on page 3.)